

**WORK SESSION
APRIL 3, 2018**

In compliance with Chapter 231, OPEN PUBLIC MEETINGS ACT of the State of New Jersey, adequate notice has been given to all members of the Governing Body, the "Local Source" and the "Westfield Leader" the two newspapers designated to receive such notice. The notice is posted on the Borough Hall bulletin board.

Acting Mayor Keith C. Turner called the meeting to order at 7:33 P.M.

Salute to the Flag

PRESENT: Acting Mayor Turner, Councilwoman Andre, Councilman Dierkes, Councilman Messler, Councilman Mortimer, Attorney John Post and Administrator Debbie. Also present were CFO Jill Goode, Police Chief Allan Attanasio, Recreation Director Frank Masella, Borough Engineer Mike Disko and Public Works Manager Ronald Romak.

Discussion was held regarding Elizabethtown Gas Company Pipeline Replacement Project. Elizabethtown Gas Company Representative Tina Earley proposed upgrades to 1.5 miles of the underground main system within the southeast section of the Borough of Mountainside impacting the following streets: Endor Lane, Little Court, Mountain Avenue, New Providence Road, Rodman Lane, Tanglewood Lane, Westover Court, Woodland Avenue and Wychwood Road. The Council approved the issuance of permits and five year moratorium waiver. The Borough Engineer will discuss and determine the paving requirements and costs of certain roads and follow up with the Council.

There were no questions regarding the 2018 municipal budget. The budget will be introduced at the April 17, 2018 meeting.

Discussion was held regarding a request from the Finance Officer to make additional appropriations to the 2018 temporary budget. Until the final 2018 municipal budget is formally adopted, temporary appropriations are made and approved by Council in order for the Borough to operate and meet their obligations. The proper resolution will be for the meeting of April 17, 2018.

Discussion was held regarding the review of the 2017 annual audit. It is the ninth consecutive year in which the financial statements had been approved by the auditors without any recommendations. The proper resolutions regarding the 2017 annual audit will be prepared for the meeting of April 17, 2018.

Discussion was held regarding department refunds. Recreation Director Frank Masella requested paid participants receive refunds due to a program cancellation. The proper resolution will be prepared for the April 17, 2018 meeting.

Discussion was held regarding two pool party waiver requests. The Mountainside PTA and Mountainside Youth Baseball have requested the use of the facilities at the Mountainside Community Pool. They have requested that the fee of \$400 normally charged be waived. The proper resolution will be prepared for the meeting of April 17, 2018.

Discussion was held regarding a request from the Finance Officer to purchase gift checks for Deerfield School Graduation Class Valedictorian and Salutatorian. Council approved two gift checks in the amount of \$300 and \$200. The proper resolution will be prepared for the April 17, 2018 meeting.

Discussion was held regarding the 2018 pool concession contract. Recreation Director Frank Masella requested proposals for the pool concession and two Mountainside vendors responded. It was recommended that Zipeto Concessions LLC be awarded the contract at a cost of \$10,000 based on their experience, pricing, and menu quality. The proper resolution will be prepared for the meeting of April 17, 2018.

Discussion was held regarding the appointment of the 2018 summer playground staff. Carolynne Goldbeck will be appointed playground supervisor overseeing four playground assistants. Currently, there is a vacancy for one playground assistant. The proper resolution authorizing the hiring of seasonal playground staff will be prepared for the April 17, 2018 meeting.

Discussion was held regarding authorizing the CFO to accept bids for a \$5,380,750.00 bond anticipation note in order to refinance our existing bond. The proper resolution will be prepared for the meeting of April 17, 2018.

Discussion was held regarding the approving a temporary capital budget. The 2018 municipal budget has not been approved therefore, the council has agreed to adopt a temporary capital budget in order to proceed with refurbishment of tennis courts. The proper resolution will be prepared for the April 17, 2018 meeting.

Discussion was held regarding raffle applications from the Lacrosse Club of Springfield. They are requesting a 50/50 off premise draw raffle and on premise draw raffle. The applications are in order and the proper fees have been paid. A motion to approve the applications will take place at the meeting of April 17, 2018.

Discussion was held regarding Operation Blue Angel Program. The program is free of charge to elderly and disabled residents sponsored by the Watts Foundation. Through Operation Angel, a police department owned lock box is installed on a door of the home. A key, supplied by the resident, is locked inside the box. In the event of an emergency, responding police officers are able to retrieve the key by using a confidential code allowing us to quickly enter the home without causing damage.

BILLS & CLAIMS:

The following resolution was introduced by Councilman Mortimer and seconded by Councilwoman Andre:

BE IT RESOLVED by the Mayor and Council of the Borough of Mountainside that the following bills of the persons named and for the amounts stated below, having been duly audited

and found to be correct this 3rd day of April 2018, the same be paid after Council's review, if and when funds are available and that the Mayor, Council President, Administrator and Treasurer are hereby authorized and directed to sign and deliver warrants for same in the amount of \$162,309.65 (Copy of bill list attached.)

Roll Call: Andre, Dierkes, Messler, Mortimer, Turner. Nays: 0

AUDIENCE PARTICIPATION:

Prashant Mehrotra, 215 Queens Lane, questioned the \$5,380,750 BAN and Bond Ordinance 1265-2018.

CFO Jill Goode explained that a BAN is more cost effective than bonding because it's more expensive to bond. Every year, the BAN expires and is refinanced to cover existing debt. This is not covering additional new debt. Bond Ordinance 1265-2018 amends the scope of work from a field project to resurfacing tennis courts.

Hearing no one else wishing to speak, Acting Mayor Turner closed the meeting to the public.

Upon a motion by Councilman Messler and a second by Councilwoman Andre, the meeting was unanimously adjourned at 8:17 P.M.

Martha Lopez, RMC
Borough Clerk