WORK SESSION
NOVEMBER 6, 2018

In compliance with Chapter 231, OPEN PUBLIC MEETINGS ACT of the State of New Jersey, adequate notice has been given to all members of the Governing Body, the “Local Source” and the "Westfield Leader" the two newspapers designated to receive such notice. The notice is posted on the Borough Hall bulletin board.

Mayor Paul N. Mirabelli called the meeting to order at 7:33 P.M.

PRESENT: Mayor Mirabelli, Councilwoman Andre, Councilman Dierkes, Councilman Messler, Councilman Mortimer, Councilwoman Pater, Council President Turner, Attorney Post and Administrator Debbie. Also present were Recreation Director Frank Masella, CFO Jill Goode, DPW Manager Ronald Romak, Engineer Mike Disko and Lt. Joseph Giannuzzi.

Discussion was held regarding 2019 reorganization appointments. All of the board member positions will be re-appointed for another term except for two members of the ethics board. The council agreed to appoint John Moorman.

Discussion was held regarding the re-appointment of Gina Tomas as PT Secretary in the Construction/DPW/Building Departments. Administrator Debbie recommends Gina Tomas be hired at an hourly rate of $22.00 effective October 22, 2018. The proper resolution will be prepared for the November 20, 2018 meeting.

Discussion was held regarding a request from the Finance Officer for year-end budget transfers. In accordance with state statute, transfers can be made within certain budget appropriations during the last two months of the fiscal year. The proper budget transfer resolution will be prepared for the November 20, 2018 meeting.

Discussion was held regarding bid recommendations from the Borough Engineer. Mike Disko recommended Contract 2018-11 Sanitary Sewer Replacement on Dunn Parkway be awarded to Jo-Med Contracting for the base bid at a cost of $38,112.77. He also recommended to reject all bids for Contract 2018-12 Relining Sanitary Sewer on Dunn Parkway as they exceed the cost estimates. The proper resolutions will be prepared for the meeting of November 20, 2018.

Discussion was held regarding the Governor’s best practices inventory questionnaire. The inventory is designed to provide standards by which local government officials can assess how we are conducting business as compared to other towns to find cost effective ways of providing services. Municipalities need to meet an established percentage of the checklist items to receive some or all of their state aid payment. We scored a 92, entitling Mountainside to 100% of the allotted aid.

Discussion was held regarding the purchase of one Police Interceptor Utility for the police department. The vehicle will be purchased through Contract #65MCESCCPS – ESCNJ 17/18-21 at a cost of $31,307. The proper resolution will be prepared for the meeting of November 20, 2018.

Discussion was held regarding cancellation of several capital improvement authorization balances and related debt authorizations. The CFO Jill Goode recommended the cancellation of these balances. The proper resolution will be prepared for the November 20, 2018 meeting.

Discussion was held regarding authorization to apply for the CDBG Facilities Grant. The grant will help fund a new generator for the Mountainside Rescue Squad Building. The proper resolution will be prepared for the meeting of November 20, 2018.

Discussion was held regarding a building department refund. Construction Official Jerry Eger requested a refund for a cancelled continued certificate of occupancy at 259 Old Tote Road. The proper resolution will be prepared for the November 20, 2018 meeting.

Discussion was held regarding authorization to auction some surplus vehicles. A 2003 Ford Crown Victoria, 2013 Ford Explorer and 2014 Ford Interceptor Utility are no longer useful to the borough and should be auctioned. The council approved the sale of these vehicles and the resolution will be prepared for the meeting of November 20, 2018.

Discussion was held regarding a request from the Tax Collector to authorize refunds for tax overpayments due to duplicate payments. The proper resolution will be prepared for the November 20, 2018 meeting.

BILLS & CLAIMS:

The following resolution was introduced by Councilman Mortimer and seconded by Councilman Turner:

BE IT RESOLVED by the Mayor and Council of the Borough of Mountainside that the following bills of the persons named and for the amounts stated below, having been duly audited and found to be correct this 6th day of November 2018, the same be paid after Council's review, if and when funds are available and that the Mayor, Council President, Administrator and Treasurer are hereby authorized and directed to sign and deliver warrants for same in the amount of $38,222.39 (Copy of bill list attached).

Roll call: Ayes: Andre, Dierkes, Messler, Mortimer, Pater, Turner. Nays: 0.

AUDIENCE PARTICIPATION:

No public comments.

Upon a motion by Councilman Mortimer and a second by Councilwoman Andre, the meeting was unanimously adjourned at 7:53 P.M.

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Martha Lopez, RMC
Borough Clerk