

**WORK SESSION**  
**JUNE 6, 2017**

In compliance with Chapter 231, OPEN PUBLIC MEETINGS ACT of the State of New Jersey, adequate notice has been given to all members of the Governing Body, the "Local Source" and the "Westfield Leader" the two newspapers designated to receive such notice. The notice is posted on the Borough Hall bulletin board.

Mayor Paul N. Mirabelli called the meeting to order at 7:33 P.M.

PRESENT: Mayor Mirabelli, Councilwoman Andre, Councilwoman Fech-Caccamo, Councilman Mortimer, Councilman Turner, Attorney John Post and Administrator Debbie. Also present were CFO Jill Goode, Police Chief Allan Attanasio, Recreation Director Frank Masella, Tax Assessor Mike Frangella and Public Works Manager Ronald Romak. Councilman Dierkes and Councilman Messler were absent.

Discussion was held regarding the annual renewal of liquor licenses. The Borough Clerk has received all of the renewal applications along with the proper fees. The resolution to approve the liquor license renewals will be prepared for the meeting of June 20, 2017.

-----

Discussion was held regarding a road opening waiver request at 1039 Sunny Slope Drive. The homeowner would like to convert the oil furnace to natural gas and implement a natural gas generator as a back-up in the event of a severe storm. The Borough Engineer was asked to discuss the option of converting the furnace without opening the road with Elizabethtown Gas Company.

-----

Discussion was held regarding department refunds. The refunds include a tax overpayment and pool membership cancellation. The proper resolutions will be prepared for the June 20, 2017 meeting.

-----

Discussion was held regarding an order from the Union County Board of Taxation to perform a property tax revaluation effective for the tax year 2020. Tax Assessor Mike Frangella has submitted the required RCR form to the state. Mr. Frangella estimates the cost of the reassessment would likely be \$300,000. The bids for the revaluation should be available by August. Also discussed, was the need to update the tax maps to include street addresses, new developments and easements and whom shall render these services.

-----

Discussion was held regarding the appointment of Samantha Grindlinger as Assistant Recreation Director. The Recreation Committee recommends her appointment effective May 16, 2017 at an annual salary of \$39,000. The proper resolution will be prepared for the meeting of June 20, 2017.

-----

Discussion was held regarding re-awarding the 2017 pool concession contract from Samantha Grindlinger to Mark Burkhardt. Samantha Grindlinger successfully managed the pool concession for many years and due to her recent appointment to the recreation department must terminate the 2017 pool concession contract. The Recreation Committee recommends the contract be awarded to Ms. Grindlinger's business partner Mark Burkhardt. The proper resolution will be prepared for the June 20, 2017 meeting.

-----

Discussion was held regarding the bid recommendation for Contract 2017-3 Resurfacing of Forest Hill Way. The Borough Engineer recommends the base bid, alternate #1 and alternate #2 be awarded to Denbar Construction, Inc. at a cost of \$406,048.50. The proper resolution will be prepared for the meeting of June 20, 2017. The Borough Engineer will submit a bid recommendation for Contract 2017-5 Paving Improvement of Longview Drive before the next meeting.

-----

Discussion was held regarding a request from the Finance Officer for a Chapter 159 resolution to include special item of revenues into the 2017 municipal budget for the Infrastructure and Municipal Aid Grant \$50,000.00 and Clean Communities Grant \$15,003.66. The proper resolution will be prepared for the June 20, 2017 meeting.

-----

Discussion was held regarding community room renovations. A Union County Senior Grant and the Recreation Trust Fund will finance the renovations of the community room to include new flooring, senior lounge and upgrades to the senior fitness room. The CFO was asked to provide an analysis of the Recreation Trust Fund proposed allocations.

-----

Discussion was held regarding a petition to enforce limited parking time on Hickory Lane since the area has become overrun with commuters parking their cars. The Mayor inquired about the feasibility of renting additional parking spaces. The Borough Attorney will amend the ordinance to limit parking on Hickory Lane.

-----

**BILLS & CLAIMS:**

The following resolution was introduced by Councilman Mortimer and seconded by Councilman Turner:

BE IT RESOLVED by the Mayor and Council of the Borough of Mountainside that the following bills of the persons named and for the amounts stated below, having been duly audited and found to be correct this 6<sup>th</sup> day of June 2017, the same be paid after Council's review, if and when funds are available and that the Mayor, Council President, Administrator and Treasurer are hereby authorized and directed to sign and deliver warrants for same in the amount of \$63,412.62 (Copy of bill list attached.)

Roll Call: Andre, Fech-Caccamo, Mortimer, Turner. Nays: 0

-----

**AUDIENCE PARTICIPATION:**

Hearing no one wishing to speak, Mayor Mirabelli closed the meeting to the public.

-----

Upon a motion by Councilman Mortimer and a second by Councilman Turner the following resolution to adjourn to closed session was unanimously adopted:

WHEREAS, the Open Public Meetings Act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Governing Body; and

WHEREAS, the Mayor and Council desire to discuss personnel and litigation which are matters where the exclusion of the public is permitted; and

WHEREAS, public disclosure of the results of this discussion will be made as soon as the matters discussed have been resolved by the Governing Body of the Borough of Mountainside;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mountainside that the aforesaid matters shall be discussed in closed session upon adoption of this resolution.

Meeting adjourned to closed session at 7:58 P.M.

-----

The meeting was recalled to public session at 8:35 P.M.

Upon motion by Councilman Mortimer and a second by Councilman Turner, the meeting was unanimously adjourned.

---

Martha Lopez, RMC  
Borough Clerk