

**BOROUGH OF MOUNTAINSIDE  
PUBLIC NOTICE**

Invitations are extended to qualified Bidders to initially bid for the following project:

**ROOF REPLACEMENT AND REPAIRS at  
MOUNTAINSIDE PUBLIC LIBRARY**

Bids will be accepted by U.S. mail, express mail, or in person at the Borough Hall, Borough of Mountainside, 1385 US Highway 22 East., Mountainside, New Jersey 07092 (ATTN: Martha Lopez – Borough Clerk) until **Tuesday February 24, 2026 at 10:00 a.m. EST.** The Borough of Mountainside (hereinafter "Borough") shall not be responsible for any bid mailed which is lost in transit or delivered late by the Postal Service or similar delivery services. At that time, the bids will be publicly opened and read aloud. All bids must be presented in sealed envelopes which are clearly marked "**Bids enclosed**" **ROOF REPLACEMENT AND REPAIRS AT MOUNTAINSIDE PUBLIC LIBRARY for the BOROUGH OF MOUNTAINSIDE, New Jersey,**" attention to Martha Lopez –Borough Clerk, 1385 US Highway 22 East., Mountainside, New Jersey 07092. No bid will be received after the time and date specified. After receipt of bids, no bid may be withdrawn within sixty (60) days after the date of the bid opening except as provided herein. The bid of any Bidder who consents to an extension may be held for consideration for a longer period of time as may be agreed upon between Bidder and the Borough.

The work shall consist of, but is not limited to: All work including submittals and any other Division 1 requirements, utilities, superstructure, finishes, MEP systems and equipment, painting, site work and site restoration and such other construction work as may be required to render this Contract complete and ready for the use intended including warranties, guarantees and training incidental to this project as set forth in the Contract Documents, including specified Allowance Items. The Borough Council of the Borough of Mountainside (the "Borough") shall be the Owner. "Contract Documents" shall mean all of the covenants, terms and stipulations contained in the Contract, the Specifications, the Supplemental Conditions, the Technical Specifications and all supplementary documents which constitute essential parts of the Contract, including any and all other documentation which is submitted by Contractor with its Bid or subsequent thereto pursuant to the terms of the Contract Documents. The project includes the following DPMC Trade Pre-qualifications:

- C008 General Construction OR
- C009 General Construction/Alterations and Additions;
- C068 Roofing Membrane Modified Bitumen:
- C070 Roofing-Build up:
- C072 Roofing-Tile/Slate/Shingles:

All bids must be submitted on the bid forms provided by the Borough in the Bid Packet. Bid packets will be available starting **Friday, January 30, 2026**, during posted regular business hours and may be obtained at the **Borough Clerk's Office** at the Borough Hall, Borough of Mountainside, 1385 US Highway 22 East, Mountainside, New Jersey, 07092, between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday for a non-refundable Plan Fee of \$25.00 for one digital copy in PDF format (via Dropbox), or \$250.00 for one hard copy set. Plan Fee shall be paid by Corporate Check, Certified Check, Cashier's Check or Money Order, made payable to the Borough of Mountainside. All future correspondence and document distribution will be made to the registered Plan Holders only. Bid proposals and all required documents included in the Bid Packet must be completed and submitted by the date as set forth above.

Requests for Information shall be submitted via fax to the architect at (fax) 973-376-0963, attention Donald Fiore. In addition, it is recommended that RFI's also be emailed to the architect at (email) [hfaia@aol.com](mailto:hfaia@aol.com). All RFI's will be received and responded to in accordance with the schedule outlined in Section 01100 Summary in the Project Manual. Verbal requests will neither be acknowledged nor responded to.

A Pre-Proposal walk-through has been scheduled for **Tuesday February 3, 2026 at 10:00 a.m. EST** at the Mountainside Public Library located at 1 Constitution Plaza, Mountainside, New Jersey 07092 for potential bidders to visit the site. The walk-through is not mandatory and is offered as a courtesy to potential bidders to better understand the project scope and design intent.

**In addition to the above documents, a certified check, cashier's check or bid bond issued by a responsible bank, trust company or insurance company, payable to the Borough of Mountainside shall be submitted with each bid as a guaranty that if a contract is awarded the Bidder shall execute said Contract and furnish the bonds required by the Contract Documents ("Bid Security"). The Bid Security shall be in the amount of ten percent (10%) of the total amount of the bid or Twenty-Thousand Dollars (\$20,000.00), whichever is lower.**

The bid shall be accompanied by a Certificate of Surety on the form included in the Contract Documents, from a surety company licensed to do business in the State of New Jersey, which shall represent that the surety company will provide the Contractor with the required bonds in the sums required in the Contract Documents and in a form satisfactory to the Owner's Attorney and in compliance with the requirements of law.

The Owner will evaluate bids and any award will be made to the lowest responsive and responsible bidder whose bid conforms to this solicitation. The Owner reserves the right to reject any or all bids and to waive minor informalities or irregularities in bids received as permitted by the New Jersey Local Public Contracts Law (N.J.S.A. 40A: 11-1, et seq).

All bid security except the security of the three apparent lowest responsible bidders shall be returned within ten (10) days after the opening of the bids, Sundays and holidays excepted, unless a longer time period is agreed to by the Bidder, and the bids of the bidders whose bid security is returned shall be considered withdrawn.

Any prospective bidder that wishes to challenge a bid specification shall file such challenge, in writing, with the contracting agent no less than three business days prior to the opening of the bids. Challenges filed after that time shall be considered void and having no impact on the contracting unit or the award of a contract.

The Borough reserves the right to reject any or all bids in accordance with the requirements of N.J.S.A. 40A:11-13.2, and to waive immaterial informalities, or to accept any bid which, in the opinion of the Borough of Mountainside, will be in the best interest of the Borough.

The selected Bidder, will, within three (3) days of award of the bid, enter into the contract attached to the bid packet with the Borough.

All Bidders must comply with N.J.S.A. 10:5-31, et seq., entitled "An Act Relating to Affirmative Action in Relation to Discrimination in Connection with Certain Public Contracts and Supplementing the 'Law Against Discrimination'", N.J.A.C. 17:27, as amended from time to time; the Americans With Disability Act; where applicable, the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25, et seq.; the State requirement for bidders to supply statements of ownership (N.J.S.A. 52:25-24.2); the State requirement for submission of the names and addresses of subcontractors (N.J.S.A. 40A:11-16); the New Jersey Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48, et seq.; and the New Jersey Business Registration Act, P.L. 2004, Chapter 57 (N.J.S.A. 52:32-44) which imposes certain requirements upon a business competing for, or entering into a contract with a public contracting agency. Bidders and their subcontractors must submit proof that at the time of the Bid they are registered with the New Jersey Department of Treasury, Division of Revenue by submitting a copy of their Business Registration Certificate prior to Contract award.

This bid for services is being awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq.

Martha Lopez

Borough Clerk