

WORK SESSION
OCTOBER 1, 2013

In compliance with Chapter 231, OPEN PUBLIC MEETINGS ACT of the State of New Jersey, adequate notice has been given to all members of the Governing Body, the "Local Source" and the "Westfield Leader" the two newspapers designated to receive such notice. The notice is posted on the Borough Hall bulletin board.

Mayor Paul N. Mirabelli called the meeting to order at 8:03 P.M.

PRESENT: Mayor Mirabelli, Councilwoman Andre, Councilman Dierkes, Councilman Lane, Councilman Mortimer, Council President Turner, Administrator Debbie and Attorney Post. Also present were CFO Jill Goode, Public Works Manager Ronald Romak and Engineer Michael Disko. Councilman Messler was absent.

Discussion was held regarding the Board of Education Referendum. The Council is currently exchanging additional information with the Board of Education. In the future, both committee boards will plan meetings and if the Council is satisfied with the results will have a public presentation at one of the Council meetings.

Discussion was held regarding an escrow refund for a soil moving permit. The homeowners at 1049 Sunny Slope Drive provided a \$1,000.00 escrow deposit and have performed in conformance with the conditional approval permit. The Borough Engineer recommends refunding their deposit at this time. The proper resolution will be prepared for the October 15, 2013 meeting.

Discussion was held regarding refunding B&K Concessions' security deposit. After the close of another pool season, it is recommended that B&K Concessions be reimbursed \$4,990.36 for their security deposits. The proper resolution will be prepared for the meeting of October 15, 2013.

Discussion was held regarding a recreation refund. Recreation Director Frank Masella recommends issuing a refund of \$204.00 to Roseann Heirshberg due to the program cancellation of squirts tennis and sports squirts. The proper resolution will be prepared for the October 15, 2013 meeting.

Discussion was held regarding the Governor's best practices inventory questionnaire. This questionnaire will determine the amount of state aid disbursed to the Borough. We scored 46 which will entitle us to 100% of the allotted aid.

Discussion was held regarding the reorganization board appointments. The Mayor requested recommendations for the Local Ethics Board and a replacement for RVSA Representative. Suggestions were made and proposed members will be notified to seek their interest in serving on a board.

Discussion was held regarding authorizing the CFO to accept bids for a \$3,285,000.00 bond anticipation note in order to refinance our existing bond. The proper resolution will be prepared for the October 15, 2013 meeting.

Discussion was held regarding entering the HGAC-Buy Cooperative Purchasing System. The Borough plans to purchase an ambulance for the Rescue Squad and this co-op makes the procurement process more efficient and provides a significant cost savings. The purchase of a 2014 Ford F-350 was quoted at \$150,000.00. It will be funded from the capital account by ordinance and after its useful life in 5 years sold to the Rescue Squad for a \$1.00. The proper resolution will be prepared for the meeting of October 15, 2013.

The following resolution was introduced by Councilman Mortimer and seconded by Councilwoman Andre.

RESOLUTION 119-2013

BE IT RESOLVED by the Mayor and Council of the Borough of Mountainside that the following are the 2013 Base Salaries for the office and positions indicated:

A&E

Borough Administrator	\$31,527.12
Borough Clerk	\$65,946.57
Deputy Borough Clerk	\$33,813.00
Board of Health Secretary	\$1,463.62
Mayor	\$3,010.29
Councilman	\$1,505.15
OEM Director	\$5,100.00
OEM Deputy	\$2,550.00

FINANCE

Finance Assistance	\$36,873.00
Chief Financial Officer	\$63,396.57
Tax Collector (P/T)	\$18,571.14
Assistant Tax Collector (P/T)	\$20.90

POLICE

Chief of Police	\$125,820.77
Administrative Assistant	\$40,211.32
Records Clerk	\$18.33
Communications Officers:	
Walter Kutsop	\$51,910.29
Lewis Giordano	\$49,438.34
James Debbie III	\$41,598.43
Adam Foti	\$38,851.46
Michael Scuderi	\$36,112.87
Andrew Yasinski	\$36,112.87
Police Matron	\$25.78
Crossing Guards:	
Joan Laurent	\$22.42
Patricia Salvato	\$18.14
Robert Vargo	\$17.78

Work Session Meeting
October 1, 2013 – Page 3

BUILDING

Zoning Official/Construction Secretary	\$47,066.73
Secretary: Engineer/DPW/Shade Tree/Recycling	\$36,201.63
Plumbing Inspector (P/T)	\$40.99
Building Inspector (P/T)	\$37.14
Electrical Inspector (P/T)	\$40.99
Construction Code Official	\$26,530.20
Receptionist/Secy Construction/DPW/Building	\$15.57

PUBLIC WORKS

Ronald Romak	\$80,885.28
Thomas Root	\$48,722.98
Richard Neri	\$45,615.41
Oscar Cardona	\$38,730.24
Horacio Colella	\$36,062.42
Engineer (P/T)	\$46,339.96
Tax Assessor (P/T)	\$17,509.93
Assistant to Assessor	\$4,462.50
Certified Wastewater & Treatment Operator	\$3,056.82
Fire Prevention Official	\$7,959.06
Planning Board – Recording Secretary	\$2,551.06
Upstairs Supervisor	\$5,306.04

COURT

Court Administrator	\$55,745.25
Deputy Court Administrator	\$46,574.15
Violations Clerk	\$35,051.03
Municipal Judge (P/T)	\$27,594.29
Municipal Prosecutor (P/T)	\$23,938.36

MISCELLANEOUS

Cable TV Coordinator	\$21.86
Cable TV Tech (M.Flynn)	\$10.20
Senior Citizen Coordinator	\$19,029.04

RECREATION

Director/Pool Manager	\$76,532.72
Secretary/Pool Bookkeeper	\$36,201.61
Assistant Director	\$39,649.64
Pool Manager	\$10,933.24
Assistant Pool Manager (P.Mamrak)	\$6,762.60
Assistant Pool Manager (S. Laudati)	\$7,104.79
Pool Tech	\$7,758.84
Summer Playground Supervisor (N. Hrynkiewicz)	\$3,159.69
Summer Playground Asst. Supervisor (P. Mirabelli Jr.)	\$2,213.40
Summer Playground Asst. Supervisor (B. Camargo)	\$2,213.40

THEREFORE, BE IT RESOLVED, that the salary paid each office or position for the calendar year 2013, as established by this Resolution of the Governing Body, shall be retroactive to January 1, 2013.

Roll call: Ayes: Andre, Dierkes, Lane, Mortimer, Turner. Nays: 0.

Discussion was held regarding bid recommendations for Contract 2013-6 HVAC Unit Replacement and Contract 2013-7 Standby Power Generator at the Library. Engineer Michael Disko received four bids for the HVAC Unit, Bill Leary A/C & Heating submitted an alternative McQuay unit instead of the specified Innovent unit and determined it not to be an equally deemed unit. The apparent low bidder is Burlew Mechanical, LLC with a base bid of \$224,455.00. The Mayor tabled the discussion to address a potential legal issue in executive session.

Discussion was held regarding the installation of fiber optic cable by Cross River Fiber, LLC. The installation of fiber optic cable in the public right-of-ways in the Borough requires the authorization and approval of the Governing Body. Council agreed to grant Cross River Fiber, LLC consent for the joint use of any existing utility poles. The proper resolution will be prepared for the meeting of October 15, 2013.

The Mayor formed a committee to continue discussions with the Board of Education regarding the referendum. The committee will include Mayor Mirabelli, Councilman Turner and Councilman Lane.

Councilman Lane advised Council that the new fire truck is scheduled to arrive in two weeks.

BILLS & CLAIMS:

The following resolution was introduced by Councilman Mortimer and seconded by Councilman Dierkes:

BE IT RESOLVED by the Mayor and Council of the Borough of Mountainside that the following bills of the persons named and for the amounts stated below, having been duly audited and found to be correct this 1st day of October 2013, the same be paid after Council's review, if and when funds are available and that the Mayor, Council President, Administrator and Treasurer are hereby authorized and directed to sign and deliver warrants for same in the amount of \$58,480.17. (Copy of bill list attached)

Roll call: Ayes: Andre, Dierkes, Lane, Mortimer, Turner. Nays: 0.

Upon a motion by Councilman Mortimer and a second by Councilman Dierkes, the following resolution to adjourn to closed session was unanimously adopted:

WHEREAS, the Open Public Meetings Act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Governing Body; and

WHEREAS, the Mayor and Council desire to discuss contracts which are matters where the exclusion of the public is permitted; and

WHEREAS, public disclosure of the results of this discussion will be made as soon as the matters discussed have been resolved by the Governing Body of the Borough of Mountainside;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mountainside that the aforesaid matters shall be discussed in closed session upon adoption of this resolution.

Meeting adjourned to closed session at 8:33 P.M.

The meeting was recalled to public session at 8:45 P.M.

Discussion was held regarding the adoption of a bond ordinance to authorize the acquisition of various capital projects. Some of the unfunded projects include the Library HVAC unit, generator, asbestos remediation, ambulance and other miscellaneous items. The bond will allow an appropriation in the sum of \$550,000. The proposed ordinance will be prepared for the meeting of October 15, 2013.

The meeting adjourned back into executive session at 8:50 P.M. to continue discussing contracts.

The meeting was recalled to public session at 9:30 P.M.

Upon a motion by Councilman Mortimer and a second by Councilman Turner, the meeting was unanimously adjourned.

Respectfully submitted,

Martha Lopez, Borough Clerk