

**WORK SESSION
DECEMBER 6, 2016**

In compliance with Chapter 231, OPEN PUBLIC MEETINGS ACT of the State of New Jersey, adequate notice has been given to all members of the Governing Body, the "Local Source" and the "Westfield Leader" the two newspapers designated to receive such notice. The notice is posted on the Borough Hall bulletin board.

Mayor Paul N. Mirabelli called the meeting to order at 7:30 P.M.

PRESENT: Mayor Mirabelli, Councilwoman Andre , Councilman Dierkes, Councilwoman Fech-Caccamo, Councilman Mortimer, Council President Turner, Administrator Debbie and Attorney John Post. Also present were Recreation Director Frank Masella, Public Works Manager Ronald Romak, CFO Jill Goode, Police Chief Allan Attanasio and Borough Engineer Mike Disko. Councilman Messler was absent.

Discussion was held regarding a request from the Finance Officer for year-end budget transfers. In accordance with state statute, transfers can be made within certain budget appropriations during the last two months of the fiscal year. It is requested that certain transfers be made within the 2016 municipal budget. The proper budget transfer resolution will be prepared for the December 20, 2016 meeting.

Discussion was held regarding the canceling of certain tax account balances. In accordance with state statute, balances in the amount of \$5.00 or less, whether owed to the Borough or owed by the Borough, may be cancelled with the authorization of the Governing Body. The proper resolution to authorize the cancellation of \$5.00 balances on various tax and sewer accounts will be prepared for the December 20, 2016 meeting.

Discussion was held regarding department appointments. Maya Frungillo agreed to stay on the Library Board of Trustees for another term. The Police Department will be hiring a new police officer. William Sforza passed all the required tests and will be officially appointed at the meeting of December 20, 2016.

Discussion was held regarding recreation department refunds due to cancellations. The proper resolution will be prepared for the December 20, 2016 meeting.

Discussion was held regarding authorization to appoint Matthew Pristasch and Anthony Werchas as volunteer firefighters. The applicants' background checks have been cleared through the police department. Fire Chief Gary Cantagallo recommends their appointments. A motion to approve the new firefighters will take place at the December 20, 2016 meeting.

Discussion was held regarding numerous road opening permit requests from Elizabethtown Gas Company. John Gruenling, Ian Azar and Tina Earley represented Elizabethtown Gas Company and spoke about a proposed underground gas main upgrade project within the Borough of Mountainside. A detailed discussion highlighted the street pavement restoration plan and estimated costs to the Borough. The Borough

Engineer Mike Disko was asked to provide payment and road condition surveys for the affected roads along with cost estimates for the borough's portion of road improvements.

Union County notified the Borough regarding the 2017 Road Surfacing Program that includes Summit Lane to Tracy Drive. The project would take place in the evening unless the municipality prefers the work during the daytime. Council agrees evening hours are preferable.

Discussion was held regarding a raffle application from Our Lady of Lourdes Church. The organization is requesting a 50/50 off premise draw raffle. The application is in order and the proper fees have been paid. A motion to approve the application will take place at the meeting of December 20, 2016.

Discussion was held regarding bid recommendations for Contract 2016-8 Television Inspection of Various Sanitary Sewers. The Borough Engineer recommends that the base bid be awarded to Oswald Enterprises, Inc. at a cost of \$41,024.00. The proper resolution will be prepared for the December 20, 2016 meeting.

Discussion was held regarding tax overpayment refunds. Several refunds are due to Veteran deductions. The proper resolution will be prepared for the meeting of December 20, 2016.

Discussion was held regarding the Union County Multi-Jurisdictional Mitigation Plan. The County recently updated the Plan and requires a resolution approving the amendments. The proper resolution will be prepared for the December 20, 2016 meeting.

BILLS & CLAIMS:

The following resolution was introduced by Councilman Mortimer and seconded by Councilman Dierkes:

BE IT RESOLVED by the Mayor and Council of the Borough of Mountainside that the following bills of the persons named and for the amounts stated below, having been duly audited and found to be correct this 6th day of December 2016, the same be paid after Council's review, if and when funds are available and that the Mayor, Council President, Administrator and Treasurer are hereby authorized and directed to sign and deliver warrants for same in the amount of \$109,534.31. (Copy of bill list attached)

Roll call: Ayes: Dierkes, Fech-Caccamo, Mortimer, Turner. Nays: 0.

AUDIENCE PARTICIPATION:

Elizabethtown Gas Company Government Community Affairs Representative Tina Earley explained the Community Outreach Program and provided contact information.

Hearing no else desiring to speak, Mayor Mirabelli closed the meeting to the public.

Upon motion by Councilman Mortimer and a second by Councilman Turner, the following resolution to adjourn to closed session was unanimously adopted:

WHEREAS, the Open Public Meetings Act of the State of New Jersey permits the public to be excluded from certain matters to be discussed by the Governing Body; and

WHEREAS, the Mayor and Council desire to discuss litigation and personnel which are matters where the exclusion of the public is permitted; and

WHEREAS, public disclosure of the results of this discussion will be made as soon as the matters discussed have been resolved by the Governing Body of the Borough of Mountainside;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mountainside that the aforesaid matters shall be discussed in closed session upon adoption of this resolution.

Meeting adjourned to closed session at 8:02 P.M.

The meeting was recalled to public session at 8:23 P.M.

Upon motion by Councilman Dierkes and a second by Councilman Mortimer, the meeting was unanimously adjourned.

Martha Lopez, RMC
Borough Clerk